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## **COLORADO OFFICE OF ADMINISTRATIVE COURTS**

### **Policy Concerning Access to the Court for Individuals with Disabilities**

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It is the policy of the Colorado Office of Administrative Courts that any individual with a disability, including attorney, litigants and witnesses, should have full and equal access and participation in proceedings before the Office of Administrative Courts. It is also the policy of the Office of Administrative Courts to adhere to all state and federal law concerning disabled individuals

1. Qualified individuals with disabilities shall not, because of their disability, be discriminated against, or be excluded from participation in hearings or mediations conducted by the Office of Administrative Courts.
2. An individual with a disability is defined as an individual who has a physical or mental impairment that substantially limits one or more of the major life activities; has a record of such impairment; or is regarded as having such impairment.
3. Upon notification by an individual with a disability of the need for accommodation, the Office of Administrative Courts shall provide reasonable accommodation that will enable the individual to access and effectively participate in any hearing or mediation before the Office of Administrative Courts. This policy shall not apply to any services or programs administered by agencies or entities that are outside of the Office of Administrative Courts.
4. The Office of Administrative Courts will provide and pay for the costs of reasonable auxiliary aids and services for qualified individuals to ensure that the individual can effectively participate in any hearing or mediation before the Office of Administrative Courts. The Office of Administrative Courts will not pay for auxiliary aids and services that are of a personal nature, such as eyeglasses, hearing aids, wheelchairs, personal need attendants, etc. The reasonable auxiliary aids and services will be provided to individuals for the duration of the hearing or mediation.



5. If a qualified individual believes that he or she has not been provided with reasonable accommodation by the Office of Administrative Courts, the individual should contact the Director and Chief Judge by either mail to 1525 Sherman Street, 4<sup>th</sup> Floor, Denver, CO 80203 or by telephone at (303) 866-2000.

Dated January 10, 2020  
MCA

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January 10, 2020  
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